

Minutes from the EFA Board Meeting 2018-02-27 Start time 7pm AEDT

Attendance: Peter Tonoli, Justin Warren, Lachlan Simpson, Stuart Greig, Richard Burnleigh, Lyndsey Jackson, Alex Schlotzer, Shaun Hadrill,

Apologies: Liam Pomfrey

Absent:

Motion: Accept previous meeting's minutes

Moved: Lyndsey

Seconded: Peter

Abstain: Richard

Carried on voices

Motion: that we adopt the policy teams structure and processes as shared in the email from Jan 10, publish it to the web and let the team know

Moved Lyndsey, Second Peter

Carried unanimously

Actions:

Shaun/?: There is an automated \$800 shuffle between accounts - probably used to pay Jon. This should be stopped bc it's no longer necessary.

Shaun: BAS Statement for the ATO

Lyndsey and Richard: will look into setting up CiviCRM with regards to using it for sales and contact management. Members section has a board forum: posting things by user group board, only board members can see that information. So we can have private discussions in the forums. Administrator can also see the information. Articles with comments rather than a true forum

Lyndsey and Richard: to add organisational membership of EFA docs and details to Civi at the same time

Peter: Follow up on the Owncloud backups.

Peter: Document the URLs in EFA's name and expiry dates, table that at the next meeting

Richard: consolidate all tech onto a single host or hosting service

Richard: will export all email addresses from Community Memory, reducing the ongoing costs of having that account.

Alex: Put together a short document on speaking/dealing with MPs/Senators.

Policy team representatives: Email Angus and say the board is happy with the Policy team's Structure and Processes document. Take it out of draft.