

17 December 2018

EFA Board Meeting

Attendance

Liam Pomfret, Justin Warren, Richard Prangell, David Cake, Lyndsey Jackson, Yassmin Abdel-Magied (5 mins after start), Liz Williams (10 mins after start), Peter Tonoli (20 mins after start)

Apologies

Peter Tonoli (but was able to come late), Shaun Haddrill

Introductions

Acceptance of minutes from previous meeting

Motion: To accept the minutes from the previous board meeting
Motioned by Lyndsey - Seconded by Richard
Justin abstained, as was not present for previous meeting
Carried on voices

Declaration of interests (Disclose conflicts of interest relevant to the agenda)

David – Notes his employer is potentially negatively impacted by the AABill –
Potential for conflict of interest

Noted: Liam raises point that that impacts of AABill are likely to be economy wide,
likely all board members similar potential for conflict of interest at some level.

Identify, acknowledge and assess new member applications

No objections raised to any of the new member applicants since last meeting
All applicants accepted

Preliminary schedule for board meetings in 2019

Motion: Meetings once per month, to be held on the 2nd Monday of the month
Motioned by Lyndsey - Seconded by Justin
Carried on voices

Administrative issues

Access to systems

All board members should expect following levels of access to EFA systems as a minimum

- Full access to the Owncloud
- Read-only access to Xero
- Full access to the board members group on the EFA members site
- Access to write drafts (not publish) on EFA website
- Access to the EFA Twitter account via a Tweetdeck team (available on request, requires board member to have their own personal Twitter account)
- Access to necessary EFA passwords via EFA Lastpass account
- Access to other EFA platforms and systems as needed

Noted: Justin notes some access is limited as a matter of operational security, but information is always access to board members on request as appropriate.

Authority for financial payments

Small payments to be the purview of the treasurer, who has authority for petty cash spending

Threshold of ~\$500 for payments to be brought to the board

Authorisation to other spending to be given by the board as needed

Current agreed signatories for the bank account are Shaun and Justin

Motion: Spend authority of up to \$500 per month is delegated to the treasurer, all other spending is to come to the board

Motioned by Lyndsey - Seconded by Justin

Carried on voices

Updated financial documents

Shaun not present, item deferred to next meeting

Other Business

GDPR compliance

Noted: Issue for EFA to be aware of for its member database, etc, given that some members may hold dual citizenship, etc.

Liz volunteers to help with looking into this issue.

Parliamentary lobbying strategy

Noted: Necessary to consider exactly what direction EFA will be moving with this moving forward into the new year

Noted: Peter notes that Angus as head of policy team should be involved in this discussion.

Action item for Peter, Richard and Angus to start this discussion

AABill submission

Noted: AABill passed both houses of Parliament on December 6th, received Royal Assent on December 9th

Noted: PJCIS will be reviewing the legislation with specific reference to the government amendments introduced and passed on December 6th

(https://www.aph.gov.au/Parliamentary_Business/Committees/Joint/Intelligence_and_Security/ReviewofTOLAAct)

Need to pull together volunteers to contribute on submission

EFA Policy team was unable to do a solo submission in the previous review, however Angus played a lead role in the joint submission together with other civil rights organisations and industry.

Policy for Twitter use

Yassmin raises issues about consistency, different voices

Liam outlines the following 4 items as forming the general purpose for EFA's activities on Twitter

1. To influence direction of public discussion on issues relevant to EFA's mission
2. To outline EFA's position on these issues
3. To signal boost the messages of partner organisations, influencers supportive of our causes, etc
4. To attract volunteers who can contribute to the org (both passively through our actions, and proactively through calls for volunteers)

Peter, Yassmin and Liam indicate willingness to get involved in setting up official policy

Lydney and Liam to draft up formal policy document

To be added as an agenda item for next meeting

Political report card

Done by EFA in past elections as a key part of EFA's campaigning, tends to attract significant social media attention.

While we have the questionnaires used for past political report cards, these would need updating for current situation

Important to sort this out soon, as a contingency for possible early election in 2019

Noted: In addition to sending to the political parties, it may be worth also sending this to some key Independents to watch

To be added as an agenda item for next meeting