



**Electronic
Frontiers**
AUSTRALIA

EFA Board Meeting 2019-06-12

Meeting Opened

Meeting opened at 20:02 AEST

Attendance

Present: Lyndsey Jackson, Michelle Meares, Justin Warren, Peter Tonoli, Shaun Hadrill, Eliza Sorensen

Apologies: Yassmin Abdel-Magied, Steve King, Liz Williams

Introductions

Acceptance of minutes from previous meeting

Resolved: Meeting notes have been accepted.

Declaration of interests

(Disclose conflicts of interest relevant to the agenda)

None

Acknowledgement of intersessional decisions

Efa.org.au email addresses for board members

Motion: Give EFA board members efa.org.au email addresses which will cost \$50 per account per year.

Moved: Shaun Hadrill by email

Seconded: Peter Tonoli by email

Action: Shaun Haddrill to create and distribute email addresses to the EFA board members.

Meeting Scheduling

The next board meeting is scheduled for the 10th of July, 2019 at 20:00 AEST.

Resignation of Yassmin Abdel-Magied

Yassmin has resigned from the board due to personal reasons. We want to thank her for her diverse perspective and contributions during a challenging time. The board wishes Yassmin the best in her future endeavours.

New board members

Resolved: The board will not co-opt new members as it is too close to the AGM.

EFA Financial Position

Financial update delivered by Justin Warren.

The next board meeting will be held after the EOFY, running into the AGM and preparing for the auditors. We are operating cash positive.

Resolved: Justin to send preliminary reports to the board at the EOFY and to add footnotes to line items for the AGM to make it clearer where we are spending money.

The ATO have contacted Shaun Haddrill, according to the ATO the EFA has two outstanding financial year income tax statements to lodge. We believe this is a mistake, Shaun has asked the ATO to call our BSA.

Action: Shaun Haddrill and Justin Warren will follow up.

Action: Justin to organise payment to DRW

Chair Report

Chair report delivered by Lydnsey Jackson

Comms Out

2 x press releases on recent AFP raids on journalists and one on new board members.

Business and Partnerships

There is a weekly meeting between the EFA, DRW and Access Now.

\$5000 Donation from Rob Sitch/Working Dog.

Lyndsey Jackson wants to recognise Lizzie O'Shea, for winning the Access Now Human Rights Heroes Award for her work with the Assistance and Access bill campaign.
Congratulations Lizzie.

Post election campaign

Action: Lyndsey Jackson to write a newsletter summarising to members and supporters of the EFA's contribution during the election and our next actions. Send by 2019-06-20

Policy Team

Lyndsey Jackson has spoken to Angus will be holding a debrief on how things are going and how to involve the policy committee in media.

When a submission is complete we should have a communications package, this could be a summary, article, tweet, etc.

Policy Team Update

Policy team update delivered by Peter Tonoli.

Online Safety Charter and AI Ethics Guideline have been submitted. Huge amount of work went into both submissions and thanks the policy committee.

Peter wants to acknowledge the work that Jess Virgona is putting in with communications and keeping everyone on the same track.

Concerns have been raised around using Google Drive for policy work, OwnCloud has been suggested as an alternative given that the EFA already runs an instance but it's not as polished as Google Drive.

Action: Peter is going to look into what's required to setup an OwnCloud for the policy committee.

EFA 25th Anniversary

Committee for 25th Anniversary is Michelle, Eliza and Lyndsey.

Action: Committee to form and bring ideas to the board.

Media & Comms

Media & Comms strategy committee is Michelle, Justin and Lyndsey.

Action: Committee to form and come up with long term media strategy.

Action: Eliza will upload previous meeting notes to efa.org.au, Peter will arrange necessary access.

Onboarding document

Action: Peter to organise OwnCloud access for board members

Action: Peter to add onboarding document to Google Drive, board members are asked to read it and update it.

Update on AgileWare proposal

Motion: Accept AgileWare's proposal and migrate efa.org.au, members.efa.org.au and CiviCRM.

Moved: Lyndsey Jackson

Second: Justin Warren, Shaun Hadrill

Work tasks, roles & completing work

Lyndsey requests that this be a standing item for future meetings, until we are able to resolve issues with capacity, etc.

Meeting Closed

Meeting closed at 21:22 AEST

Actions Summary Table

Action No.	Description	Responsible	Due By
2019-04.001	Forward new member application to board list.	Lyndsey Jackson	Complete
2019-05-15.01	Liz Williams to edit April minutes, and circulate to the board for review and approval.	Liz Williams	2019-05-29
2019-05-15.06	Justin Warren to confirm balance adjustments accounting treatment. Dependent on clarifying ATO tax return status.	Justin Warren	2019-07-10
2019-06-12.01	Newsletter covering impact of AABill campaign + fundraising	Lyndsey Jackson	2019-06-20
2019-06-12.02	Media Committee to form	Lyndsey Jackson	2019-07-10
2019-06-12.03	25th Anniversary committee to form	Eliza Sorensen	2019-07-10

2019-06-12.04	OwnCloud for the Policy team	Peter Tonoli	2019-07-10
2019-06-12.05	OwnCloud access for the board	Peter Tonoli	2019-07-10
2019-06-12.06	Add onboarding document to Google Drive	Peter Tonoli	2019-07-10
2019-06-12.07	Systems team to do asset discovery & inventory	Systems Committee	2019-07-10
2019-06-12.08	EFA.org.au email addresses for board members	Shaun Haddril	2019-07-10
2019-06-12.09	Add meeting minutes to efa.org.au	Eliza Sorensen	2019-07-10