



**Electronic  
Frontiers**  
AUSTRALIA

## **EFA Board Meeting 2019-08-14**

### **Meeting Opened**

Meeting opened at 8:02pm.

### **Attendance**

**Present:** Lyndsey Jackson, Justin Warren, Shaun Haddrill, Steve King, Liz Williams, Jess Virgona.

**Apologies:** Eliza Sorensen, Peter Tonoli, Michelle Meares, Richard Prangell

### **Introductions**

Jess joined the meeting to provide an update from the Policy team.

### **Acceptance of Minutes from Previous Meeting**

**Resolved:** Minutes incomplete. To be resolved with circular resolution via email.

### **Declaration of Interests**

*(Disclose conflicts of interest relevant to the agenda)*

Lyndsey declared an interest in the Robodebt #notmydebt team.

### **Acknowledgement of intersessional decisions**

None.

## New Member Applications

Five new member applications were forwarded to the board via email just before the meeting. Applications to be processed in email via circular resolution.

## Policy Team Update

Presented by Jess

- Submission to the press freedom inquiry was made. A little shorter than we might have liked, but was still made.
- Western Australia: Submission on privacy and responsible sharing. Not due until 1 Nov 2019, so we have plenty of time.

Policy team has discussed other things they could be doing, such as writing press releases, a policy positions document, and a policy framework document.

Lyndsey and Angus have discussed how to spark policy discussion, such as a forum with an invited speaker and a Q&A session. Such an event would also provide a mechanism for getting to know one another.

Ongoing question of Policy teams' role in advocacy and/or activism and how EFA should structure this.

**Action:** Jess to share spreadsheet with the board of policy submissions status that she is using to track them. Located in existing shared folder in Google Drive.

## Progress on Actions

*Update the board on progress on actions assigned at previous board meetings.*

Action No.	Description	Responsible	Due By
2019-05-15.01	Liz Williams to edit April minutes, and circulate to the board for review and approval.	Liz Williams	2019-05-29 <b>Complete</b>
2019-05-15.06	ATO balance adjustments accounting treatment.  Determine correct accounting treatment for payments made to settle Superannuation Guarantee Charge, PAYG taxes, etc. now that ATO has completed processing the paperwork.	Justin Warren	2019-09-06

	<b>Not yet done- to follow up with Shaun - need accounting treatment followed up - follow up post tax time - to be assigned to someone new. Justin to follow up</b>		
2019-06-12.01	Newsletter covering impact of AABill campaign + fundraising  Need a mailout - prioritise for next week  Justin Warren to assist.	Lyndsey Jackson	<del>2019-06-20</del> 2019-08-23
2019-06-12.05	OwnCloud access for the board	Peter Tonoli	2019-07-10 <b>Complete</b>
2019-06-12.07	Systems team to do asset discovery & inventory  Ongoing - a bit was done with transfer of hosting - partial	Systems Committee	<del>2019-07-10</del> 2019-09-06
2019-06-12.09	Add meeting minutes to efa.org.au  Ongoing - to prioritise	Eliza Sorensen	<del>2019-07-10</del> 2019-09-06
2019-07-10.01	Peter has suggested that Jess V be given access to efa.org.au	Peter	2019-09-06
2019-07-10.01	Angus Murray will create an operational document on the process of redaction, when things can be uploaded and investigate how parliamentary privilege impacts this.	Angus	2019-09-06
2019-07-10.02	Justin Warren to create an operational document for the upload process	Justin	<b>Complete</b>
2019-07-10.03	Shaun Haddrill to update the June financial report to move Queensland Gamer League to	Shaun	<del>2019-08-14</del> 2019-09-06

	regular donation instead of other income  Not yet		
2019-07-10.04	Follow up with BSA on tax returns for 2017 and 2018. Date for this month  See above - to contact this month	Shaun	<del>2019-08-14</del> 2019-09-06
2019-07-10.05	Justin to get a quote for EFA Banner & Flag One flag for Sydney & Melbourne  Got a couple of quotes - elected not to go for PyCon. Comes down to quality. As part of art work - refresh that - do as part of 25 years	Justin	<b>Complete</b>
2019-07-10.06	Send an email to Steve & Lyndsey about membership list.	Peter	2019-09-06
2019-07-10.07	Peter to give access to Steve for CiviCRM  Lyndsey and Steve to meet next week	Peter	2019-09-06

## Chair Report

Lyndset met with Angus in person.

### NetThing

The NetThing event is progressing. Scheduled for Monday 28 October 2019.

Lyndsey is leading the policy stream, and also the future stream though she is attempting to hand that off to someone else.

**Action:** Lyndsey to share the registration link with the board so that we can forward it to our networks to invite a diverse mix of people.

Consideration if the NetThing event could coincide with strategic planning for EFA as part of 25 year anniversary activities. To be added to strategy work under Justin.

Some concern from other parties about the deliberate 'looseness' of the event that is familiar to those used to Internet Governance Forum events, but isn't to others.

Lyndsey notes a lack of support for the NetThing event from government when it was their idea to restart the event, and also auDA. Generally very disappointing lack of support.

Liz asked if the event would be webcast so that remote people could participate. Lyndsey advises that they are attempting to, but it's 50/50 at this stage if webcast will happen.

## Australian IGF

Lyndsey notes that in conversation with media, she often mentions the lack of an Australian presence at Internet Governance Forum events. Australia is ceding the field to others by not turning up to these events, which is having an impact of internet policy and what is proposed.

## EFA 25th Anniversary

Michelle, Eliza, and Lyndsey have met a couple of times to plan things. Working document has been shared with the board.

Some rebranding work to be done. Eliza has done some background research on a 25th year enamel pin made.

The sticker for SecuriDay was a test of the process. Based on this experience, we are better off setting a budget and paying a professional designer to do the work.

Justin expressed concern about the timeframe for 25 year celebrations.

One aspect of the anniversary is to have people run their own events, and we supply them a tool kit for doing so. The timeframe for this is next calendar year, 2020.

Also be good to co-locate an event at the Sydney NetThing event (18 October 2019) and potentially the EFA AGM in Melbourne (latest November 2019).

**Action:** Lyndsey to re-share the 25th Anniversary working document again.

**Action:** Lyndsey/Eliza to look up the actual 25th anniversary date of the founding of EFA.

## Treasurer report

Delivered by Shaun Hadrill.

## SecuriDay Report

Steve informed the board about the SecuriDay experience.

The event could have benefitted from more structure, or working from an existing playbook. It depended heavily on local adults to provide leadership. This worked on the day, but could be improved upon.

The event was designed for a small group of people. It would be good to have the materials shared more widely.

Some of the kids discovered the power of OSINT and what you could discover about someone just by looking around online.

The parents could benefit from having something more concrete to take away with them from the event, some sort of “what do I do next?” advice or materials.

Steve recommends that EFA be involved again next year.

**Action:** Steve to create a written report about the experience for tabling by the next meeting.

## Strategic Planning

Justin will attend the Digital Rights Watch strategic planning session tomorrow representing EFA.

Background research into strategy of civil rights/digital rights, advocacy, engagement, etc. has been illuminating.

People are seeing EFA as more worthwhile than they did a couple of years ago, which is encouraging. There is still much to be done, and EFA would benefit from a formal planning session.

We will need to determine what to focus on, and where to partner, and what we decide we can't focus on because we don't have time.

The goal is to create a short strategy (less than 10 page) document to share with members and seek a mandate from members at the AGM. Ideally the document will be one page.

**Action:** Justin to report to the board on the DRW strategy meeting.

**Action:** Justin to head up the strategic planning initiative and organize a strategy day. Steve to understudy Justin. Tentative date 28 October 2019.

## Robodebt

The robodebt group has been offered \$1000 and would like to partner with another organisation to hold the funds in trust as they aren't set up to handle funds.

**Decision required:** Does EFA want to provide financial assistance to the Robodebt group?

**Action:** Discussion and decision to be done via email. Decision required within two weeks.

## Other Business

### Liz To Step Down At AGM

Liz informed the board that she will not be seeking re-election at the AGM. Her workload has increased substantially and she doesn't feel able to provide EFA the support it needs after October/November.

### Social Media Students

Belinda Barrett from Swinburne Uni has a student that is interested in running our Twitter handle for a few weeks.

**Action:** Lyndsey to discuss the assignment and expectations with Belinda in more detail.

### CiviCRM

We have moved servers.

Membership registrations are coming through. Mailing through CiviCRM now to be addressed with AgileWare so the automation of membership reminders, etc. is working again.

## Meeting Scheduling

The next board meeting is scheduled for **Wednesday 11<sup>th</sup> of September, 2019 at 20:00 AEST.**

## Meeting Closed

Meeting closed at 9:21pm AEST

# Actions Summary Table

Action No.	Description	Responsible	Due By
2019-05-15.06	ATO balance adjustments accounting treatment.  Determine correct accounting treatment for payments made to settle Superannuation Guarantee Charge, PAYG taxes, etc. now that ATO has completed processing the paperwork.	Justin Warren	2019-09-06
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2019-08-14.01	Re-share 25th Anniversary working document with the board.	Lyndsey	2019-09-06
2019-08-14.02	Lyndsey/Eliza to look up the actual 25th anniversary date of the founding of EFA.	Eliza	2019-09-06
2019-08-14.03	Written report on SecuriDay presented to the board.	Steve	2019-09-06
2019-08-14.04	Justin to report to the board on the DRW strategy meeting.	Justin	2019-09-06
2019-08-14.05	Justin to head up the strategic planning initiative and organize a strategy day.	Justin	2019-10-28
2019-08-14.06	Decide if EFA should provide financial services support to the #robodebt group.	Lyndsey	2019-08-30
2019-08-14.07	Student to run @efa_oz Twitter handle for a week. Provide more information to board for a decision.	Lyndsey	2019-09-06