



**Electronic
Frontiers**
AUSTRALIA

EFA Board Meeting Minutes

24 March 2020

Meeting Opened

Meeting opened at 8:06pm.

Attendance

Present: Lyndsey Jackson, Justin Warren, El Gibbs, Rita McIlwraith, Alejandro V. Betancourt, Matt Watt, Michelle Meares.

Apologies: None

Acceptance of Minutes from Previous Meeting held 18 February 2020

Moved: Lynsey Jackson Seconded: Justin Warren

Accepted: Unanimously.

Declaration of Interests

(Disclose conflicts of interest relevant to the agenda)

No new conflicts declared.

New Member Applications

No new membership applications were presented at the meeting.

Peter Tonoli

Vale Peter Tonoli

Motion: That the Board resolve to on behalf of its members to:

- recognise the significant contributions of Vice Chair Peter Tonoli to EFA and digital rights and freedoms in Australia
- Extend sincere condolences to Peter's family and friends
- At request of Peter's family continue to accept donations to EFA

Moved: Lyndsey Jackson Seconded: Justin Warren

Passed Unanimously

Justin Warren attended funeral on behalf of EFA. Funeral live streamed on Youtube.

EFA collecting donations at request of family.

Actions Update

Confluence setup underway.

Shaun has resubmitted insurance quotation requests. Awaiting response from insurers.

Workshop on reading and interpreting Financial Statements for board members, to be run by the Treasurer Justin Warren completed.

Membership management team has been formed. Workshop on Membership Management will be scheduled in March by Lyndsey.

Draft communications plan is complete. See Action items below.

Eliza's report on the Berlin IGA trip will be tabled at the April board meeting.

Letter to Member re Complaint under review by Lyndsey.

El organising next newsletter for end of month - Justin to write short intro,

Chair Report

Peter's Funeral - held remotely due to Corona Virus, about 100 attended online

Australia Institute - Institute for Responsible Technology - Survey received to be circulated to Board.

Peter Lewis - Phone call to discuss Digital Rights and what he is doing with the Australia Institute - possibilities for collaboration down the track

Other Business

1. El Gibbs presented draft communications plan to Board. Will be circulated following the meetings. Need to focus on core goals - build membership - individual and organisational. Board agreed focus on membership is the key goal. New member targets.
2. Speaker events discussed - El, Matt, Rita and Michelle to organise to stream events for members - plan to run in near future re health surveillance.
3. Vice- Chair position vacant. Rita nominates herself for role of Vice-Chair. Motion moved by Justin Warren. Seconded Lyndsey. Unanimously elected.
4. PO Box to be reviewed. Registered Office Address to be updated - address to be confirmed.

Meeting Scheduling

The next board meeting is scheduled to be held on Tuesday 21 April 2020 at 8pm and the 3rd Tuesday of each month following.

Meeting Closed

Meeting closed at 8.54pm AEST

Actions Summary Table

Action No.	Description	Responsible	Due By
2019-07-10.01	Angus Murray will create an operational document on the process of redaction, when things can be uploaded and investigate how parliamentary privilege impacts this. - To be added to Confluence project.	Angus	2019-09-06 2019-10-09
2019-10-09.01	Insurance quotes for public liability insurance have been	Shaun/Justin	2019-11-13

	<p>sought and received. Directors and officers insurance have not.</p> <p>Shaun to obtain quotes for directors and officers insurance.</p> <p>New quotes to be obtained by Shaun</p>		
2019-12-11	Workshop via Zoom for Membership Management (March)	Lyndsey	2020-03-17
2019-12-11	<p>Membership Management team to form - Topicbox email setup.</p> <p>Team formed.</p>	Lyndsey Jackson, El Gibbs, Alejandro V. Betancourt, Matt Watt, Rita McIlwraith	COMPLETED
2020-02-04	Draft Communications Strategy - Presented to Board - Document to be circulated	El Gibb	TO BE CIRCULATED TO BOARD FOR FINETUNING
2020-02-04	Eliza Sorenson to do a short report on IGF Berlin	Eliza Sorenson	Next board meeting
2020-02-04	<p>Further letter to Member re Complaint.</p> <p>Drafted. Review pending before sending.</p>	Justin Warren/Lyndsey Jackson	Next board meeting
2020-03-24	Setup EFA as Australian Registered Body with ASIC	Michelle	2020-04-10
2020-03-24	Peter Tonoli Memorial Page to be setup with member contributions	Lyndsey	2020-04-10
2020-03-24	Committee setup re speaker events	El, Matt, Rita and Michelle	2020-04-10
2020-03-24	Review of Onboarding documents to identify any details which need updating.	Lyndsey/Justin	Next Board Meeting

