



EFA Board Meeting

Minutes

16 June 2020

Meeting Opened

Meeting opened 8.07pm

Attendance

Present: Lyndsey Jackson, Justin Warren, Rita McIlwraith, Matt Watt, Carley Tonoli, Alejandro V. Betancourt

Apologies: Shaun Haddrill, El Gibbs, Michelle Meares, Richard Prangell, Steve King

Acceptance of Previous Minutes

Motion: That the Minutes of the previous board meeting, held on 19 May 2020, be accepted as a true and fair account of the meeting.

Moved: Justin Warren. Seconded: Lyndsey Jackson. Passed unanimously.

Declaration of Interests

Lyndsey declared an interest in NetThing due to her paid coordinator role.

Chair's Report

Lyndsey updated the meeting on the EFA Talks series, including the most recent talk on #robodebt.

Lyndsey reminded the board to update the media mentions list with recent media appearances in preparation for end-of-year reporting.

Newsletter has been delayed due to illness and will be issued shortly.

Treasurer's Report

Justin Warren updated the board on the monthly financial reports. Projection is for a very slight profit this financial year.

The board requested that a new report be added to the regular reporting: the monthly P&L for the past month, and also the same month for the past 2 years for comparison. Justin to investigate if Xero has this capability.

Systems Team

No update as Shaun unavailable. To be followed up asynchronously.

Policy Team

No update as Michelle unavailable. To be followed up asynchronously.

Membership Team

Matt has been able to generate historical membership reports from CiviCRM and will add regular reporting on membership numbers and makeup to monthly board reports.

Rita updated the board on regional membership progress. Unfortunately Covid-19 has stalled regional activities.

There was discussion of an EOFY membership drive.

Events Update

ThoughtWorks have been very helpful in setting up the EFA Talks infrastructure, and this is now a practiced activity with good repeatability.

Carley to take over lead role in managing EFA Talks, as Michelle has increased workload.

Carley to establish a content calendar so that we can promote events in advance.

Actions in Progress

Justin to chase down directors and officers insurance quotations. Past quotes for in-person events insurance is not a priority due to Covid-19 restrictions.

Michelle to confirm progress of national registration paperwork.

NetThing

Planning a distributed event tentatively in early October, involving small local panels at local venues, connected via the Internet. Will be subject to Covid-19 restrictions in each state.

25 Year Anniversary Pin

The board discussed the proposal for commissioned artwork and purchasing pins.

It was generally agreed that a phased approach will reduce risk and EFA will receive a new design that can be repurposed should the specific pin idea prove unviable.

Motion: To proceed with the design stage of the EFA pin and then return to the board to seek approval for the second stage of the proposal.

Moved: Justin Warren; Seconded: Matt Watt. Unanimously approved.

Other Business

Refreshing and modernizing the main EFA website was proposed.

Alejandro to form a working group to complete a formal board proposal with scope of activities and budget.

Meeting closed 9.15pm

Next Board Meeting Tuesday 21 July 2020 8pm

Progress on Actions

Update the board on progress on actions assigned at previous board meetings.

Action No.	Description	Responsible	Due By
2019-10-09.01	Insurance quotes for public liability insurance have been sought and received. Directors and officers insurance quote to be obtained.	Shaun/Justin	2020-07-21

2020-03-24	Setup EFA as Australian Registered Body with ASIC - Further supporting documentation needed	Michelle	2020-04-10 2020-07-21
2020-03-24	Peter Tonoli Memorial Page to be setup with member contributions	Lyndsey	2020-07-21