



**Electronic  
Frontiers**  
AUSTRALIA

## EFA Board Meeting 21 July 2020 8pm

### Minutes

**Attendance:** Lyndsey Jackson, Justin Warren, Carley Tonoli, Steve King, Shaun Haddrill, Alejandro V Betancourt, Matthew Watt, Michelle Meares, Richard Prangell from 8.40pm.  
**Apologies:** Rita McIlwaine, El Gibbs.

#### **Declaration of Interests:**

Justin Warren - re auDA board candidacy.

#### **Minutes of Meeting 16 June 2020**

Motion: That the Minutes of the Meeting held 16 June 2020 be accepted.

Moved: Lyndsey Jackson

Seconded: Justin Warren

### Agenda

#	Item	Responsible	Times (mins)	Running Time
1	Attendance (present & apologies)	Secretary	3	3
2	Acceptance of minutes from previous board meeting	Chair	5	8
3	Declaration of interests (Disclose conflicts of interest relevant to the agenda)	Chair	5	13
4	Report: Chair NetThing Donation Duck Duck Go	Lyndsey	5	28

	Intern			
5	Report: Treasurer	Justin	5	33
6	Report: Systems Team	Shaun	5	38
7	Report: Policy Team		5	43
8	Report: Memberships Team	Team	5	48
9	Report: Speaker Events -EFA Talks	Carley Tonoli	5	53
10	Actions from previous meeting	Chair	10	63
11	NetThing			
12	25 Anniversary pin proposal			
13	Website proposal			
14	Other business:  FOI	Board	5	68
15	Confirm dates of upcoming board meetings	Chair	5	72
?	Report: Chair	Chair	5	
?	Report: Treasurer	Treasurer	5	
?	Committee report: Systems	Systems	5	
?	Committee Report: Policy	Policy Chair	5	
?	Committee Report: Media	Chair	5	

### Chair Report - Lyndsey Jackson

- NetThing - to be held 1-2 August 2020
- Internship - decided to reach out to volunteers who have reached out to EFA rather than the internship models.
- DuckDuckGo Donation
- Discussion of need to increase income and the 2020 expenses

- Reserves \$40K
- Only 1 signature now required for the bank account
- Has obtained further insurance quotes for D & O insurance

### **Treasurer Report - Justin Warren**

- Profit for the year
- Donations down
- Broke even
- Email from DuckDuckGo - donation of USD25,000
- Sent IRS paperwork to receive donation
- Discussion about approaching Fastmail re organisational donation for 2021 - Lyndsey to contact.
- Moved motion to engage auditors by Justin; seconded by Michelle

### **Systems Team Report - Shaun**

- Shaun has successfully migrated the EFA website to Agile this month
- Lateral Plains second hosting provider of Own Cloud and Mailman
- Move Civi instal too Wordpress install
- Alejandro had been looking at Django for potential framework for website. Looking at whether to setup something from scratch. Vision/parameters for new website - potentially an intern could assist? Discussions about looking at updating themes as alternative.
- Current Mailman list - Carley and Shaun to have a look at it.

### **Memberships Report - Matt**

- Has circulated graph of trends - will send actual numbers
- Need to focus on increasing membership. Recent trends most relevant.
- Analysis of churn rates.
- Discussion of EFA Talks and how it increased memberships.
- Need to finetune the communications to members.
- Lyndsey proposed a paid position for sponsorship/membership.
- Michelle suggested further work in relation to workplace surveillance and work from home - new market for EFA potential members - not the converted.
- Steve offer to help with members side of EFA.
- Matt proposed survey to members re why they have not renewed.
- Matt, Steve and Richard to get together for a discussion about membership next week.

### **EFA Talks - Carley Tonoli**

- 1.30pm Wednesday 29 July 2020 - Vanessa Teague
- Carley has taken on organising it and is in contact with Angus Murray re the next session.
- Requested Board Members send through suggested.
- Carley has also offered to assist with the EFA newsletter.

## Lyndsey Jackson - 25 Anniversary Pin

Sending design around for review

### Other Business

Request for FOI funding from journalist - Justin Warren to contact re obtaining public interest exemption/crowd funding and supported by EFA.

Meeting Ended 9.18pm

Next meeting 18 August 2020

## Progress on Actions

*Update the board on progress on actions assigned at previous board meetings.*

Action No.	Description	Responsible	Due By
2019-10-09.01	Insurance quotes for public liability insurance have been sought and received. Directors and officers insurance have not.  Shaun to obtain quotes for directors and officers insurance.  New quotes to be obtained by Shaun	Justin	2019-11-13  Updated -
2020-02-04	Eliza Sorenson to do a short report on IGF Berlin	Eliza Sorenson	Next board meeting
2020-02-04	Further letter to Member  Drafted. Review pending before sending.	Justin Warren/Lyndsey Jackson	Next board meeting  Michelle/Richard to review
2020-03-24	Setup EFA as Australian Registered Body with ASIC  - Further supporting documentation needed - Michelle to forward details of required document to obtain to Richard.	Michelle/Richard	2020-04-10

2020-03-24	Peter Tonoli Memorial Page to be setup with member contributions	Lyndsey	On hold until August 2020  Want to have this coincide with NetThing - pick up in August
2020-07-21	Lyndsey Jackson to contact Fastmail re 2021 Organisational Donation	Lyndsey	Netx Meeting