

EFA Board Meeting 15 May 2023

Minutes

Meeting opened 8:03 pm AEST

Chair: Kathryn Gledhill-Tucker

Attendance

Present: Justin Warren, Fahad Ali, John Pane, Kathryn Gledhill-Tucker, Paul Ruberry, Amy Patterson

Apologies: Kiki Fong Lim, Matt Malone

Absent: None

Acknowledgement of Country

Acknowledgement of Country was delivered by Kathryn Gledhill-Tucker

Acceptance of Past Minutes

Motion: That the minutes of the board meeting of 20 March 2023 be accepted as a fair and accurate recording of the meetings.

Moved: Justin Warren

Seconded: Paul Ruberry

For: Justin Warren, Fahad Ali, John Pane, Paul Ruberry

Abstain: Kathryn Gledhill-Tucker

Motion carried

Declaration of Interests

No disclosures of interest were made.

Treasurer Report

Paul Ruberry reported that our income and expenses are fairly steady. Overall, we are tracking towards breaking even for the financial year. Our contributions are low, but consistent with historical norms. Not surprised because we aren't running any particular drive, and not spending much money on anything in

particular. Big expense for advertising is Campaign Monitor. Our reserves are comfortable and the tax situation is in the process of being resolved.

Motion: Treasurers report as provided is a true and correct record of the organisation's finances.

Moved: Paul Ruberry

Seconded: John Pane

For: Justin Warren, Fahad Ali, John Pane, Paul Ruberry, Kathryn Gledhill-Tucker

Abstain: None

Motion carried.

Resignation of Matt Watt from the Board

Notice of resignation was received from Matt Watt on May 13. He was first elected to the Board in 2019.

Motion: To thank Matt for his contributions to the organisation over the years.

Moved: Fahad Ali

Seconded: Justin Warren

For: Justin Warren, Fahad Ali, John Pane, Paul Ruberry, Kathryn Gledhill-Tucker

Abstain: None

Motion carried.

John Pane to write text for a public announcement thanking Matt and acknowledging his work, and as a call out for new Board members. Kathryn and Justin to organise a gift for Matt.

Review of governance: meetings, authority, and use of Slack

John Pane would like to clarify the plan for implementation of change – would require a whole Board discussion, especially in terms of value-add and available time.

Amy Patterson joined the meeting at 8:33 AEST.

Amy offered to meet with Kiki to help construct some discussion points for the Board.

Review of strategic directions and annual plan

As above.

Volunteers, delegation, and working groups

As above.

Actions from previous meetings

Fahad is still following up with Lyndsey regarding the Gmail account.

The donations policy development is now finalised.

Terms of reference documents are ready to have members appointed – will be signed off as a flying minute.

Other Business

Justin Warren 30th anniversary EFA - add to next meeting agenda

Fahad away in July

DRW asked if we would like to collaborate into inquiry on Australia's human rights framework – submissions still open until 1 July:

Fahad noted Nakba Day and surveillance and abuse in OPT

John to pencil a note for sponsorship to run past board, thinking about orgs eg. Mozilla, etc

Amy - take over media request for Kat

Invite for Lyndsey - referendum campaigning - digital space + EFA obligations?

Date of Next Meeting

Next meeting will be held on 19 June 2023 at 8:00 pm AEDT.

Meeting closed: 9:19 pm AEDT

Actions Register

Tracking progress on actions assigned at previous board meetings.

| Action No. | Description | Responsible | Due By |
|---------------|-------------------------------|-------------|--------------------|
| 2022-01-19.04 | Donations policy development | Paul | Next Board meeting |
| 2023-01-19.01 | Handover of EFA Gmail account | Fahad | Next Board meeting |
| 2023-01-19.02 | Committee terms of reference | Paul | Next Board meeting |

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|---------------|---|--|----------------------|-----------|
| Flying minute | Confirmed ratification on 04 th March 2023 via email and slack poll: | <ul style="list-style-type: none">• EFA Ethical Standards• Managing Donations and Financial Contributions guidance document• Future changes of managing donations document is delegated to the Treasurer | Approved for release | Secretary |
|---------------|---|--|----------------------|-----------|