

EFA Board Meeting 21 August 2023

Minutes

Meeting opened 8:06 pm AEST

Chair: Justin Warren

Attendance

Present: Fahad Ali, Justin Warren, Paul Ruberry, Amy Patterson

Apologies: John Pane, Kiki Fong Lim, Kathryn Gledhill-Tucker

Absent: Matthew Malone

Acknowledgement of Country

Acknowledgement of Country was delivered by Justin Warren.

Acceptance of Past Minutes

Motion: That the minutes of the board meeting of 17 July, 2023, be accepted as a fair and accurate recording of the meetings.

Moved: Justin Warren

Seconded: Paul Ruberry

For: Paul Ruberry, Amy Patterson

Abstain: Justin Warren, Fahad Ali

Motion carried

Declaration of Interests

No declarations were made.

Treasurer Report

Continuation of same trend – small monthly losses, but we have a healthy balance that will allow us to sustain that for a long time. Still not a great position to be in, and not a great position relative to past years.

Will have to think very carefully about new expenses, which will limit our options when it comes to new projects. Expenditure for fundraising purposes discussed.

PR also is engaged with auditors and working with them on the audit report. We do have a decision to make about whether we want an accountant to prepare the statement. With our previous arrangement, accountant and auditor sign-off was included in the fee. Accountants are happy to sign-off on Xero reports on the basis that we are not a reporting entity and this is primarily for the benefit of members.

Motion: The Board resolves to generate accounts from Xero for approval for the auditors rather than engaging external accountants.

Moved: Justin Warren

Seconded: Paul Ruberry

For: Justin Warren, Amy Patterson, Paul Ruberry, Fahad Ali

Abstain: None

Motion carried.

Motion: Treasurers report as provided is a true and correct record of the organisation's finances.

Moved: Paul Ruberry

Seconded: Justin Warren

For: Justin Warren, Amy Patterson, Paul Ruberry, Fahad Ali

Abstain: None

Motion carried.

EFA 30th anniversary

JW: Coordinate with Kat, and JW going to recruit helpers (eg. people who have done EFA things in the past). Coupled with that is more general call-out to start building awareness that it's happening – perhaps around Board nominations time. Can involve people, asking them what we would like to do and throwing it out to members.

Also starting to take the cap around asking for sponsorship of 30th anniversary celebrations. Would like to put together a prospectus and try to come up with some ideas. It would be neat to run a lot of things digitally. Would also be handy to start talking to some government agencies, eg. ACMA.

Action: JP to investigate the foundational date of EFA.

Actions from previous meetings

Action items deferred to the next meeting of the Board.

Action: FA to notify Board of outstanding action items.

Other Business

PR: director resignations – need to ensure 5 vacancies at the AGM. We currently have 8 people on the board, so we need 3 resignations. One of these includes JW, who is resigning, so another 2 are needed.

Action: FA to notify Board to survey interest in staying on or resigning.

Date of Next Meeting

Action: Candidate dates are 21/9/23 or 12/9/23 - 14/9/23; FA to poll Board.

Date of next meeting to be advised by Secretary.

Meeting closed: 9:06 pm AEST

Actions Register

Tracking progress on actions assigned at previous board meetings.

Action No.	Description	Responsible	Due By
2022-01-19.04	Donations policy development	Paul	Next Board meeting
2023-01-19.01	Handover of EFA Gmail account	Fahad	Next Board meeting
2023-01-19.02	Committee terms of reference	Paul	Next Board meeting

Flying minute	<p>May 18, 2023 via slack poll:</p> <ul style="list-style-type: none">That invoice from Media Coordinator be approved for payment. <p>June 7, 2023 via slack poll:</p> <ul style="list-style-type: none">EFA to sign on and add logo to DRW Parents for Privacy Reform petition <p>June 14, 2023 via slack poll:</p> <ul style="list-style-type: none">EFA co-signs DRW's submission to the Inquiry into Human Rights Framework	Confirmed ratification	Secretary
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