

Date: Oct 16, 2023 Meeting opened at: 8:11 pm AEDT / Meeting closed at: 9:38 pm AEDT

Held via online (zoom), not recorded.

1. Acknowledgement of Country

Delivered by Chair: John Pane

2. Attendance

Present: Paul Ruberry, Fahad Ali, John Pane, Amy Patterson

Apologies: Kiki Fong Lim, Kathryn Gledhill-Tucker, Justin Warren

Absent: Matthew Malone

3. Acceptance of past minutes

Motion: That the minutes of the board meeting of 12 September 2023 be accepted as a true and accurate record of the meeting.

Moved: John Pane

Seconded: Amy Patterson

Motion passed unanimously.

4. New and updated declarations of Interests

New/Update declarations and risk mitigation agreed by board:

- Board member Fahad Ali, Agreed Mitigation strategy: Record

Details recorded via Register of Interests.

5. Board Summary Report

- **Member Application Approvals**

Motion: That applicants listed in the board report be accepted as members of the Association.

Moved:Fahad Ali Seconded:John Pane
 For: Paul Ruberry, Fahad Ali, John Pane, Amy Patterson
 Against: Nil.
 Abstain: Nil.

Motion Carried

- **Project/Campaign Updates**

Nothing to report.

- **Submissions Update**

1. Signed on to updated Choice campaign for stronger and more timely changes to Privacy Act - JP and JP.
2. Request for submission on Privacy Act Report to Senate Estimates completed for Sen Shoebridge completed by JP and JP.
3. Offer to brief Sen Pocock on upcoming Privacy Act changes completed by John P.

- **EFA Outreach/Event/Media Attendance**

Disrupt Radio media request – no response to John Pane.

- **Update on Risks and Issues**

Motion: That the documents numbered 5 to 10, inclusive, listed in the EFA internal controls register be approved by the board as a version 1.0 working draft.

Moved: John Pane

Seconded: Amy Patterson

For: Paul Ruberry, Fahad Ali, John Pane, Amy Patterson

Against: Nil

Abstain: Nil

Motion Carried

- **New/updated complaints/compliments**

A complaint was received in writing in response to the Notice of AGM, which a Board member is following up on.

Kiki is following up on emails being received by former members who longer have affiliation with EFA and tidying up the categories in CiviCRM.

6. Treasurer's Financial Report

September was a good month relative to recent months, but a poor month relative to recent years – reflects lack of asking, but also problems with our membership systems which have prevented renewals and donations. Kiki has done a lot of work on this, and we're still not there. Kiki has had an epiphany after the latest problem, so fingers crossed we're almost done.

End of September, cash in bank was \$76k cf. prior year \$81k; in an online saver account. We are receiving okay interest, but would be getting better with a term deposit.

Motion: That the Treasurer's Financial Report be accepted

Moved: Paul Ruberry Seconded: John Pane

For: Paul Ruberry, Fahad Ali, John Pane, Amy Patterson

Against: Nil

Abstain: Nil

Motion Carried

7. Other Business

7.1 Discussion regarding migration to a new CRM software – CiviCRM has multiple issues and an alternative solution may be more fit-for-purpose. Tabled for discussion post-AGM.

Motion: To delegate authority of systems and operational activity coordination to Kiki Fong Lim and grant system/super admin level access in preparation for new Board (including Slack, Google Workspace, Fastmail, 1password).

Moved: John Pane Seconded: Amy Patterson

For: Paul Ruberry, Fahad Ali, John Pane, Amy Patterson

Against: Nil

Abstain: Nil

Motion Carried

7.2 Post office key change-over or redirect. Deferred for asynchronous discussion on Slack.

Action: Clarify registered office requirement – assigned to Secretary.

7.3 / 7.4 Agenda item deferred until formal sign-off by auditor.

7.5 Agenda item deferred for asynchronous discussion on Slack.

Need to discuss plans for EFA birthday celebration (including Nosey Awards) soon before the opportunity passes us by.

8. Meeting Close

The meeting was declared closed at 9:38 pm.