

Date: Feb 28, 2024 Meeting opened at: 7:30pm AEDT Meeting closed at: 9.17pm AEDT  
Held via online (Zoom), not recorded.

### 1. Acknowledgement of Country

Erica Mealy acknowledged the Jagera Turabul people

### 2. Attendance

Present: John Pane, Erica Mealy, Amy Patterson, Ross Floate, Jean Dinco, Paul Ruberry,  
Craig Lawton (7:45pm)

Apologies: Kiki, Fahad

### 3. Acceptance of past minutes

**Motion:** That the minutes of the Board meeting of 22/01/2024 be accepted as a fair and accurate record of the meeting

Moved by Erica Mealy, Seconded John Pane

Carried unanimously (with abstention Ross Floate)

### 4. New and updated declarations of Interests

No new or updated declarations were made.

## 5. Board Summary Report

**Noted:** The board summary report was tabled.

### Member Application Approvals

- Four awaiting approval, including one application awaiting dues.

### Project/Campaign Updates

- John noted that it has been a quiet period operationally, and that there has been no meaningful review of policy documents and nothing substantive to report.

### Submissions Update

- None for January

### EFA Outreach/Event/Media Attendance

- Noted that Amy Patterson had written an article for publication
- 13 Facebook posts for the period, of which 3 comprised new EFA content, and the balance were 'of interest to EFA members'.
- It was proposed to conduct a design competition for EFA Birthday materials using a material inducement (value TBC) to attract entrants. Amy and Ross continue this discussion to move this forward.
- Noted that the EFA has had expression of interest to volunteer in a design/tech area.
- Noted that EFA had been contacted to provide comment for articles that appeared in The Saturday Paper (29 January 2024) and ABC Science (30 January 2024)

### Update on Risks and Issues

- Held over

### New/updated complaints/compliments

- Nil to report

Questions directed to the board from team updates	Action required?
<p><b>Has the non-financial applicant been contacted?</b></p>	<p>John and Amy to collaborate on the creation of the precedent email to be used in future contacts with applicants or members whose dues are not current.</p>

	Applicants to be contacted to enquire if they would like to complete their application or retire the request.
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**Motion:** That applicants listed in the Board Report be accepted as members of the Association contingent on the payment of financial dues.

Moved: John Pane                      Seconded: Paul Ruberry  
For: unanimous

**Motion Carried**

## 6. Treasurer's Report

Noted that little has changed, and that EFA continues not to make a profit, with a loss approximating \$3000 in the financial year to date.

**Motion:** That financial reports for January 2024 be adopted..

Moved: Paul Ruberry                      Seconded: Amy Patterson  
For: unanimous

**Motion Carried**

## 7. Other Business

**Motion:** That the Electronic Frontiers Australia Inc open a new Capital Growth Account with the CBA with a 7 day notice period.

Signatories: John Pane (Chair), Paul Ruberry (treasurer), Ross Floate (director)  
Method of Operation: Two to sign

Moved: Paul Ruberry                      Seconded: John Pane  
For: unanimous

**Motion Carried**

**Motion:** That the board accept Rem Sequence to fill a casual vacancy on the board.

Moved: Amy Patterson

Seconded: John Pane

For: unanimous

**Motion Carried**

### **New Intern**

Amy Patterson informed the board of the potential for an intern to assist EFA, with specific notes of the fit regarding outreach, policy, and membership campaigning.

Amy will conduct further discussions to establish the remit/scope/availability of the intern, noting issues raised surrounding ownership of IP, privacy, and specifics regarding publication.

Amy to create a volunteer/intern Slack channel for further discussions.

### **Secretary role**

The board discussed the current temporary vacancy of the role of secretary and discussed methods for fulfilling the role and responsibilities during this period. Amy offered to undertake all tasks save minute-taking, which will be undertaken by other board members on a rotating basis.

**Motion:** That Amy Patteson act in the capacity of EFA Secretary during this vacancy, executing all functions save the taking of minutes.

Moved: Erica Mealy

Seconded: John Pane

For: unanimous

**Motion Carried**

### **Post Office Box**

It was noted and discussed that the EFA has a Post Office box for receipt of mail and documents. This is currently located in the Melbourne CBD, and is as a result rarely checked. For convenience it is proposed to change the post office box location to one

currently closer to the Chair for ease of collection. It was noted that this establishes a precedent for moving PO boxes on a potentially annual basis.

**Motion:** That the EFA's post office box location and address be moved to a location closer to the Chair, with the final address to be later advised.to be advised,

Moved:John Pane

Seconded:Paul Ruberry

For: unanimous

**Motion Carried**

### **Website Stability**

The board discussed recent issues related to the EFA website, noting that the matter required further discussion (especially including Kiki's deep knowledge of same). It was proposed to create a steering committee comprised of Erica, Amy, Kiki, Craig, and Jean.

**Motion:** The the board agrees to convene a steering committee comprising Erica, Craig, Amy, Kiki, and Jean to investigate and report on website stability, to address flaws, and to describe options for a future state solution with enhanced membership and administration functionality

Moved:John Pane

Seconded:Craig Lawton

For: unanimous

**Motion Carried**

## **8. Meeting Close**

**Next meeting date (provisional):** 20/03/2024