

Date: Jul 14, 2025 Meeting opened at: 7:07pm AEST. Meeting closed at: 7:38pm AEST.

Held via online (Google Meet), not recorded.

1. Acknowledgement of Country and Welcome to new board members

Delivered by: John P

Shaun introduced himself.

2. Attendance

Present: John P, Bianca G, Andrew S, Shaun B, and from item 7 onwards: Cate D (Gillian D)

Apologies: Kiki FL

3. Confirmation of agenda

No changes to the agenda

4. Acceptance of past minutes

No changes to the minutes.

Motion: That the minutes of the Board meeting of 2025-06-23 be accepted as a fair and accurate record of the meeting

Moved: John P

Seconded: Bianca G

For: John P, Bianca G, Andrew S

Abstain: Shaun B

Motion Carried

Motion: That the minutes of the Board meeting of 2025-06-26 be accepted as a fair and accurate record of the meeting

Moved: John P

Seconded: Andrew S

For: John P, Bianca G, Andrew S

Abstain: Shaun B

Motion Carried

5. Declaration of new or updated Interests related

No new declarations submitted.

The chair has updated the Register of Interest to close interests of previous board members. Andrew S noted that his previous declaration on SMS Sender ID register work is still active.

Details recorded via [Register of Interests](#).

Action: Andrew S to update the columns of the register spreadsheet to note meetings covering recent rows.

6. Matters arising from previous minutes

Item No	Due Date	Activity Description	Person Responsible	Date Completed
15	16/5/25	Update the conflicts of interest register with current details of work on IGF	Kiki FL	
16	9/5/25	Investigate the outstanding membership payment	Kiki FL	
17	15/06/25	Share proposed draft submission for Whistleblower Protection Bill	John P	19/06/25
18	17/5/25	Revise media engagement policy and share with board	John P	27/05/25
19	21/5/25	Review position description and responsibilities policy and provide feedback	All	27/05/25
20	21/5/25	Update annual plan document with strategy/planning session activities for feedback	Andrew S	

21	14/7/25	Andrew S to run a Civi report on the number of new members since 1 Oct 2024	Andrew S	14/7/25
22	30/6/25	John P to lodge the appropriate paperwork for the Public Officer change.	John P	30/6/25

Discussed that items #15 and #16 could be updated with Kiki FL back from leave.

Discussed item #20 is now not relevant given board changes.

Action: Andrew S to share the strategy/planning session outcomes with the new board members.

7. Financial report

Presentation of financial report

Received a generous donation at the end of the financial year.

Motion: That the financial reports for June 2025 be adopted.

Moved: John P

Seconded: Andrew S

For: John P, Andrew S, Bianca G, Cate D

Abstain: Shaun B

Motion Carried

Given that Paul R has agreed to continue to do bookkeeping duties, the board discussed the need for clarity in ensuring he had appropriate delegation.

Motion: To extend the delegations of Treasurer to Paul Ruberry pending the appointment, training and hand over to a replacement Treasurer.

Moved: John P

Seconded: Bianca G

For: unanimous

Motion Carried

8. Meeting Close 7:38pm AEST

Next meeting date: 2025-08-11 7:00pm AEST