

Date: Jun 23, 2025 Meeting opened at: 7:02pm AEST. Meeting closed at: 9:33pm AEST.

Held via online (Google Meet), not recorded.

## 1. Acknowledgement of Country

Delivered by: John P

## 2. Attendance

Present: John P, Paul R, Bianca G, Andrew S

Apologies: Kiki FL

## 3. Confirmation of agenda

No changes to the agenda

## 4. Acceptance of past minutes

No changes to the minutes.

**Motion:** That the minutes of the Board meeting of 2025-05-07 be accepted as a fair and accurate record of the meeting.

Moved: John P

Seconded: Paul R

For: unanimous

**Motion Carried**

The following intersessional motions were presented and confirmed:

### **May**

**Motion:** Shall we make a submission on the review of the Data Availability and Transparency Act 2022

**Status:** Carried

**Motion:** EFA provides the current public officer with access to copies of finalised minutes, and to access to future minutes as they are finalised, on a confidential basis.

**Status:** Carried

**Motion:** The conflict of interest declaration added to the register on 20 May 2025 by John Pane, referencing detailed information shared by email on 13 May 2025, be accepted as sufficient disclosure and management of the interest

**Status:** Carried

**Motion:** To approve and adopt the EFA Media Engagement Policy

**Status:** Carried

**Motion:** To approve and adopt the EFA Board Position Description & Responsibilities Policy

**Status:** Carried

## 5. Declaration of new or updated Interests related

Noted conflicts of interest and mitigations for:

- John P

Details recorded via [Register of Interests](#).

The board considered John's social media profiles and accepted the disclosure was sufficient. The board discussed that all board members should periodically update their interests in the register. The board discussed the importance of record keeping.

The board discussed at length the recent email from Kiki FL that made a demand for John P to resign as chair.

**Motion:** Whereas the Chair, Mr John Pane, has been asked to resign by board member Ms Kiki Fong Lim via correspondence dated 23 June 2025, and whereas that correspondence includes explicit demands regarding board leadership and proposed consequences should those demands not be met, the board resolves:

1. That the board affirms its support for Mr John Pane continuing in the role of Chair;  
and
2. That the board expresses a vote of no confidence in Ms Kiki Fong Lim on the basis of conduct inconsistent with the EFA Ethical Standards

Moved: Paul R

Seconded: Bianca G

For: unanimous

**Motion Carried**

## 6. Matters arising from previous minutes

Item No	Due Date	Activity Description	Person Responsible	Date Completed
15	16/5/25	Update the conflicts of interest register with current details of work on IGF	Kiki FL	
16	9/5/25	Investigate the outstanding membership payment	Kiki FL	
17	15/06/25	Share proposed draft submission for Whistleblower Protection Bill	John P	19/06/25
18	17/5/25	Revise media engagement policy and share with board	John P	27/05/25
19	21/5/25	Review position description and responsibilities policy and provide feedback	All	27/05/25
20	21/5/25	Update annual plan document with strategy/planning session activities for feedback	Andrew S	

On item #16, Stripe payment issues have been unreliable, but right now it seems okay.

## 7. Treasurer's financial report

### *Presentation of financial report*

Financial situation remains the same. May tends to be better than April.

**Motion:** That the financial reports for May 2025 be adopted.

Moved: John P

Seconded: Andrew S

For: unanimous

**Motion Carried**

The board thanked Paul for his contributions and leadership to EFA.

**Motion:** To thank the Treasurer for his service to EFA over the past four years.

Moved: John P

Seconded: Andrew S

For: John P, Andrew S, Bianca G

Abstain: Paul R

**Motion Carried**

## 8. Regular agenda items

### *Member Application Approvals*

The following membership applications were received:

- [REDACTED]
- [REDACTED]

**Motion:** That applicants listed in the Board Report be accepted as members of the Association, subject to receipt of the payment.

Moved: John P

Seconded: Bianca G

For: unanimous

**Motion Carried**

**Action:** Andrew S to run a Civi report on the number of new members since 1 Oct 2024.

### *Activities update*

- Age Assurance Technology Trial: John attended a meeting to mark the launch of the preliminary report. The report has significant gaps, including no testing for whether people work around the technology. Some vendors participating do not yet have a commercial product, and were not respectful of user privacy. Error rates will initially only be shared with the government. The board discussed John withdrawing from the activity.

***Submissions Update***

- Data Accessibility & Transparency Act submission: Concluded.
- Whistleblower Protection Bill: Some inputs taken by board members. John will send off shortly.

***EFA outreach/event/media attendance***

- TPDi AI event: Kiki FL attended.
- Reuters on Age Assurance Tech Trial: Provided a comment but appears did not make it to press.
- ACS Information Age on WhatsApp ads: John P provided some commentary.

***Risk management***

Nothing to report.

***Complaints/compliments***

Nothing to report.

## **9. Other business**

***Discuss update to Complaints and Feedback Policy and Procedure***

Bianca commented on some feedback from draft policy. The board discussed potential composition for a complaints committee, and the need for complaints to be dealt with quickly.

***New board member(s)***

The board discussed the two candidates that we have for the Treasurer position. The board discussed that candidates for the board will need to become members if they are not already.

**Motion:** to appoint Brenda Van Benthem to the EFA board to fill a casual vacancy, and for them to be appointed as Treasurer from 1 July 2025, if they agree.

Moved: Andrew S

Seconded: Paul R

For: unanimous

**Motion Carried**

**Motion:** to appoint Shaun Branden and Gillian Dempsey to the EFA board to fill casual vacancies from 1 July 2025, if they agree.

Moved: Andrew S

Seconded: John P

For: unanimous

**Motion Carried**

**Motion:** that Brenda Van Benthem be added as a signatory on the following CBA accounts:

x [REDACTED] (1 to sign), x [REDACTED] (1 to sign), x [REDACTED] (2 to sign)

Moved: Paul R

Seconded: Andrew S

For: unanimous

**Motion Carried**

### ***Common Seal***

Board discussed need to replace the common seal.

**Motion:** given the existing common seal is lost, and a common seal is required by our rules, that a new common seal be obtained by the secretary with EFA's full name and ABN, with costs to be covered by EFA.

Moved: Andrew S

Seconded: John P

For: unanimous

**Motion Carried**

### ***Board Member Induction document update***

Action: All board members to review and provide comment if they have not yet done so.

### ***Board Position Descriptions - discussion of appointment to discretionary roles***

Board discussed that with the upcoming addition of new board members, the discussion of appointments to discretionary roles be deferred.

## **10. Meeting Close 9:33pm AEST**

**Next meeting date:** 2025-07-14 7:00pm AEST