

Date: Oct 9, 2025 Meeting opened at: 7:27pm AEDT. Meeting closed at: 7:56pm AEDT.

Held via online (Google Meet), not recorded.

1. Acknowledgement of Country

Delivered by: John P

2. Attendance

Present: John P, Andrew S, Shaun B, Bianca G, Kiki FL

Absent: Gillian (Cate) D

3. Confirmation of agenda

No changes to the agenda

4. Acceptance of past minutes

No changes to the minutes.

Motion: That the minutes of the Board meeting of 2025-08-11 be accepted as a fair and accurate record of the meeting.

Moved: Andrew S

Seconded: John P

For: John P, Andrew S,

Abstain: Kiki FL

Motion Carried

The following intersessional motions were presented and confirmed:

Motion: That the Complaints Policy be adopted

Status: Carried

5. Declaration of new or updated Interests related

Details recorded via [Register of Interests](#).

Board discussed disclosures from John P and Cate D.

Action: Andrew S to update the register for Cate D's disclosure for the mitigation to simply record rather than restrict.

Action: Andrew S to check with Cate D that she was aware of access to interest register.

Motion: That the Board accept both interest declarations from John P and Cate D.

Moved: Andrew S

Seconded: Bianca G

For: Andrew S, Bianca G, Shaun B, Kiki FL

Abstain: John P

Motion Carried

6. Matters arising from previous minutes

Item No	Due Date	Activity Description	Person Responsible	Date Completed
15	16/5/25	Update the conflicts of interest register with current details of work on IGF	Kiki FL (on leave)	
16	9/5/25	Investigate the outstanding membership payment	Kiki FL (on leave)	
17	15/06/25	Share proposed draft submission for Whistleblower Protection Bill	John P	19/06/25
18	17/5/25	Revise media engagement policy and share with board	John P	27/05/25
19	21/5/25	Review position description and responsibilities policy and provide feedback	All	27/05/25
20	21/5/25	Update annual plan document with strategy/planning session activities for feedback	Andrew S	No longer relevant
21	14/7/25	Andrew S to run a Civi report on the number of new members since 1 Oct 2024	Andrew S	14/7/25

22	30/6/25	John P to lodge the appropriate paperwork for the Public Officer change.	John P	30/6/25
23	4/8/25	Update the columns of the interests register spreadsheet to note meetings covering recent rows.	Andrew S	18/7/25
24	4/8/25	Share the strategy/planning session outcomes with the new board members.	Andrew S	27/7/25

Discussed that member payments should be done.

Discussed that Kiki's IGF work wasn't remunerated, so does not need to be disclosed.

Action: Andrew S to mark items 15 and 16 as complete.

7. Financial report

Presentation of financial report

Shaun B worked with Paul on financials for August.

On audit - received notification to Auditor on Oct 2 that they are willing to be engaged, and they have been engaged via email on Oct 9.

Still working on access to a couple of financial systems. Will continue to work with Paul.

Motion: That the financial reports for August 2025 be adopted.

Moved: Shaun B

Seconded: John P

For: unanimous

Motion Carried

8. Other business

Business Committee update

Business Committee covered matters including approval members, approval of resignation from Age Assurance Trial Committee. 11 Media enquiries in Aug and another 12 in Sep. Submission on Childrens Online Privacy Code. Submission on DAT Act. Submission to Whistleblower bill. Responded to email inquiries related to Collective Shout campaign. Media announcements and submission relating to Productivity Commission. No new risk matters or reviews. New complaints and Feedback Policy adopted. Discussed new Volunteer Agreement. Planned for 2026 AGM. Discussed and responded to an email from Kiki FL.

9. Meeting Close 7:56pm AEDT

Next meeting date: 2025-11-03 7:00pm AEDT